

Company Overview

CAGE: 90V28 **DUNS:** 118038268
UEI: U9XJNR633HA7

Carson411 LLC is a veteran owned (VOSB) management consulting company that provides strategic consulting services to Federal government, Commercial, State, Local and Residential clients. Our credentialed staff provides capabilities in Administrative services, Facilities support, Broadcasting and Information Technology Management.

Previous Tasks Performed

Administrative Support Management (NAICS – 541611)

- Coordinated Organization-wide Project management for various projects.
- Created project plans, and/or implements an established plan and monitors progress and performance against it for large project 1M< , Medium project 999K-259K, and small projects \$250K>.
- Identified blockers for problem resolution, if needed escalated issues impacting timelines.
- Facilitated and managed project requirement analysis, identified cost estimates, resources, and time required to complete the project(s), and ensure project goals and requirements are met within time, cost, and quality parameters.
- Conducted project meetings, and prepares regular reports to communicate the status of the project within and beyond the project team.
- Worked with stakeholders and identifies and establishes priorities, allocates tasks, and coordinates project staff to meet project targets and milestones and ensures project is delivered to the internal and/or external clients satisfaction.
- Managed all aspects of large scale and complex projects or initiatives from initiation to delivery, so the projects are completed on time, with quality, and within budget.
- Regularly completed project reporting, schedule/attend meetings, type up and send out meeting recaps, and follow up on all project activities to ensure completion in the allotted time frame.
- Conducted Analogous, Parametric and Bottom-up estimates followed by a detailed solution based proposal.
- Identified Critical Path and suggest alternatives for assigned tasks when required.
- Monitored and measured project progress to ensure that tasks are On-time, within Scope and Budget.
- Consulted with appropriate stakeholders to ensure mandatory and optional milestones are achieved.

Facilities Support Management (NAICS – 561210)

- Pressure Wash – Sidewalks, Driveways, Walkways, Windows, Buildings
- Carpet Cleaning
- Floor stripping, buff and wax
- Furniture Cleaning
- Trash removal
- Complete Janitorial Services

NAICS Codes

- **541611** – Administrative Management and General Management Consulting Service. (Primary)
- 561110 – Office Administrative Services
- 561210 – Facilities Support Services
- 711510 – Independent Artists, Writers, and Performers (Freelance)
- 519130 – Internet Publishing and Broadcasting and Web Search Portals